

Classification	Item No.
Open / Closed	

Meeting:	Licensing and Safety Committee
Meeting date:	8 October 2026
Title of report:	Operational Report
Report by:	Executive Director (Corporate Core)
Decision Type:	N/A Report for information only
Ward(s) to which report relates	All

Executive Summary:

A report to advise members on operational issues within the Licensing service.

Recommendation(s)

That the report be noted.

Key considerations

Not applicable

1.0 BACKGROUND

1.1 The report advises Members on operational issues within the Licensing service.

2.0 COMPLIANCE/ENFORCEMENT

2.1 The table below shows the number of issues that the Licensing Service have dealt with since the last Committee meeting in September until the 24 September in respect of Clients and Vehicles.

Enforcement Action	Number of Actions	Summary of Actions	Action Taken
Damaged Vehicle	2	Reports of vehicles being presented in a damaged condition.	1 suspension issued; 1 case noted for monitoring.
Drugs	2	Drug-related concerns and declarations investigated.	1 immediate suspension issued; 1 case noted.
Driver Conduct	1	Complaint received regarding driver conduct.	Noted and recorded.
Miscellaneous Complaints	4	Various complaints and enquiries received regarding licensed drivers.	3 cases noted; 1 advice given.
Missed Interim Inspection	1	Vehicle failed to attend required interim inspection.	Vehicle licence suspended.
Conviction Declared	1	Driver declared a conviction requiring assessment.	Immediate suspension imposed.
Request for Information	2	External information requests and checks completed.	Information provided / checks completed.
Court Result	1	Court outcome reviewed and recorded.	Result noted.
Other (Retirement/Cessation)	2	Licence holders ceased trading or retired.	2 licences cancelled.
Update Cases	2	Licence status updates processed.	1 licence cancelled following surrender; 1 drugs-related update recorded.

2.2 The table below shows the number of issues that the Licensing Service have dealt with since the last Committee meeting in September until the 24 September in respect of premises.

Enforcement Action	No of Action	Summary of Actions	Action Taken
Miscellaneous	3	General compliance matters and complaints at licensed premises.	2 advice given, 1 verbal warning issued.
No DPS	2	Premises found operating without a Designated Premises Supervisor (DPS).	Advice given to licence holders.
Non-payment of Annual Fee	8	Premises failed to pay the annual licence fee.	7 suspension notices issued; 1 premises found closed.
Underage Person on Premises	1	Underage person found on licensed premises.	Referred to GMP for investigation.
Drugs	1	Drugs-related concerns identified during a multi-agency visit.	Advice given.
Noise Nuisance	2	Complaints relating to excessive noise from premises.	Advice given.
Unlicensed Activity	1	Alleged licensable activity without the appropriate authorisation.	Noted and recorded.

Liquidation	1	Premises business entered liquidation.	Licence lapsed.
Visit Arranged	1	Compliance visit arranged following a complaint.	Follow-up visit scheduled.

3.0 LICENSING HEARINGS SUB- COMMITTEES

- 3.1 On the 17 April 2026, a Licensing Hearings Sub-Committee considered an application for the grant of a new premises licence in respect of Pizza GoGo, 56 Bury New Road, Prestwich. The application attracted representations from Environmental Health acting in their capacity as an Responsible authority Greater Manchester Police and one interested parties. Members considered the application and decided grant the application and modify conditions.

4.0 IMMEDIATE SUSPENSIONS

- 4.1 Following consultation with the Chair of the Licensing and Safety Committee, the licensing Service have immediately suspended 1 driver due to them no longer being registered on the DBS update Service

Community impact / links with Community Strategy

Not applicable

Equality Impact and considerations:

24. *Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows:*
- A public authority must, in the exercise of its functions, have due regard to the need to -*
- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;*
 - (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;*
 - (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.*
25. *The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services.*

Equality Analysis	<i>Please provide a written explanation of the outcome(s) of either conducting an initial or full EA.</i>
<i>The Licensing Service have considered the Equality Act 2010 and due to each application being dealt with on its own merits there is no positive or negative on any of the protected characteristics.</i>	

Assessment of Risk:

The following risks apply to the decision:

Risk / opportunity	Mitigation
None	.

Consultation:

Not applicable

Legal Implications:

Not applicable

Financial Implications:

Not Applicable

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Please include a glossary of terms, abbreviations and acronyms used in this report.

Term	Meaning
None	